




# DATA PROTECTION ADVISORY SERVICES



15 Nigel Lane,  
Ballantyne Park,  
Harare

[admin@acr4solutions.com](mailto:admin@acr4solutions.com)  
[www.acr4solutions.com](http://www.acr4solutions.com)  
+263 77 252 4364



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## INTRODUCTION

At ACR Solutions, we specialize in delivering cutting-edge data protection services designed to safeguard sensitive information, ensure regulatory compliance, and empower businesses to thrive in an increasingly digital world.

We understand that data security and privacy are critical to building trust and maintaining business continuity. That's why we provide comprehensive solutions tailored to meet the unique needs of businesses across industries. Our expertise, combined with a client-focused approach, ensures that your organization is always one step ahead of evolving threats and regulations.

### OUR DATA PRIVACY & PROTECTION OFFERING

We endeavour to be the most trusted partner for businesses worldwide in achieving unparalleled data security and compliance.



## OUR SERVICE IS CHARACTERISED BY:



### 1. Integrity:

Building trust by ensuring the highest standards of data security and ethical practices.



### 2. Commitment:

Delivering reliable, scalable, and tailored data protection solutions.



### 3. Innovation:

Leveraging state-of-the-art technologies to adapt to the dynamic regulatory landscape.



### 4. Excellence:

Providing exceptional service and technical expertise to address complex data protection challenges.

## OUR VALUE PROPOSITION

We offer a comprehensive suite of data protection services designed to safeguard sensitive information, ensure regulatory compliance, and protect businesses from data breaches. Below are key services provided under the data protection portfolio.

These services offer critical support for organizations navigating the complexities of data protection regulations, ensuring compliance, operational efficiency, and enhanced trust with stakeholders.



# DATA CONTROLLER REGISTRATION

## OBJECTIVE:

We assist organizations in meeting regulatory obligations by registering as a Data Controller with the relevant regulatory authorities, ensuring transparency and accountability in data processing activities.

What We Do:

### 1. Registration Process:

- Prepare and submit the necessary documentation and information for registering your organization as a Data Controller.
- Handle ongoing correspondence with regulatory authorities.

### 2. Renewal and Maintenance:

- Monitor deadlines for annual renewals or updates to registration details.
- Notify authorities of any changes to your data processing operations (e.g., new purposes or data categories).

Key Benefits:

- Demonstrate accountability and transparency to regulatory authorities.
- Avoid fines and penalties by adhering to legal requirements.
- Build trust with customers by showcasing compliance with data protection laws.

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**ACR**



Protect Data

## **APPOINTMENT OF A DATA PROTECTION OFFICER (DPO)**

### **OBJECTIVE:**

Enable organizations to meet legal and operational requirements by appointing a qualified Data Protection Officer (DPO) to oversee data protection activities and ensure compliance with privacy regulations.

### **WHAT WE DO:**

#### **1.Provision of Expert DPO Services:**

- oAssign an experienced and Portraz certified DPO who acts as a point of contact for all data protection matters.
- oThe DPO will monitor your organization's compliance with data protection regulations (e.g. CDPA, GDPR, HIPPA).

#### **2.Compliance Monitoring:**

- oConduct regular audits to assess compliance with applicable data protection laws.
- oReview and update data protection policies, procedures, and practices.
- oEnsure that data processing activities align with legal requirements.

#### **3.Regulatory Liaison:**

- oAct as the primary contact point for regulatory authorities (e.g. Data Protection Authorities) during inspections, audits, or inquiries.
- oHandle data breach notifications and ensure timely reporting within legal deadlines.

#### **4.Internal Support and Guidance:**

- oProvide training and awareness programs for employees to understand their roles in data protection.
- oOffer practical advice on privacy impact assessments (PIAs) and data risk management.



#### **5. Data Subject Rights Management:**

- o Assist in responding to data subject requests, such as access, rectification, erasure, and data portability.
- o Ensure processes are in place to handle requests in compliance with legal timeframes.

#### **6. Cost-Effective Solution:**

- o Avoid the expense of hiring a full-time in-house DPO by outsourcing the role to a specialist.
- o Benefit from the expertise of professionals with deep knowledge of data protection laws and best practices.

### **KEY BENEFITS:**

- Fulfill legal obligations for appointing a DPO (mandatory under CDPA for certain organizations).
- Reduce the risk of non-compliance and associated penalties.
- Gain access to specialized expertise without the cost of hiring an in-house resource.
- Build customer trust by demonstrating commitment to data privacy and security.

## **GAP ANALYSIS**

- **Objective:** Identify weaknesses in your current data protection framework.

### **What We Do:**

- o Conduct a comprehensive assessment of your organization's data protection policies, procedures, and technologies.
- o Compare your practices against industry standards and legal requirements (e.g., GDPR, CDPA, CCPA).
- o Deliver actionable recommendations to close identified gaps.



## PERSONAL IDENTIFIABLE INFORMATION (PII) INVENTORY

- **Objective:** Catalogue and classify all Personal Identifiable Information (PII) within your organization.

### WHAT WE DO:

- Identify all sources of PII, including storage locations and third-party sharing points.
- Map the flow of PII across departments, systems, and external entities.
- Implement labelling and classification systems to enhance data security controls.

## DATA PROTECTION ACT (CDPA) AWARENESS TRAINING

- **Objective:** Educate employees on compliance with the Cyber and Data Protection Act (CDPA) and related regulations.

### WHAT WE DO:

- Provide interactive training sessions tailored to various employee roles.
- Cover key aspects like data privacy rights, compliance obligations, and best practices.
- Deliver customized materials for ongoing awareness and education.



## DATA PROTECTION POLICIES AND PROCEDURES

- **Objective:** Develop and implement robust data protection policies tailored to your organization.

### WHAT WE DO:

- Draft clear, compliant policies covering data access, retention, sharing, and destruction.
- Establish procedures for handling data breaches, consent management, and subject access requests.
- Ensure regular reviews and policy updates based on regulatory changes.

## RECORD OF PROCESSING ACTIVITIES (ROPA)

- **Objective:** Maintain an up-to-date record of all data processing activities.

### WHAT WE DO:

- Document data categories, purposes of processing, and legal bases.
- Identify all processors and external parties involved in data handling.
- Ensure compliance with accountability and transparency requirements.



## DATA SECURITY SAFEGUARDS REVIEW

- **Objective:** Evaluate and enhance your organization's data security measures.

### WHAT WE DO:

- Assess current safeguards, including encryption, firewalls, and access controls.
- Identify vulnerabilities and recommend solutions aligned with industry best practices.
- Implement advanced security technologies to protect sensitive data.

## DATA BREACH RESPONSE PLAN & TESTING

- **Objective:** Prepare your organization to handle data breaches effectively.

### WHAT WE DO:

- Develop a detailed data breach response plan, including notification protocols.
- Conduct regular simulations to test your organization's readiness.
- Provide post-incident reviews and continuous improvement strategies.



## DATA SHARING AND CROSS-BORDER TRANSFERS

- **Objective:** Facilitate secure and compliant data sharing across organizational and geographical boundaries.

### WHAT WE DO:

- Establish secure data-sharing agreements with third parties.
- Implement safeguards for cross-border transfers, including Standard Contractual Clauses (SCCs) and Binding Corporate Rules (BCRs).
- Ensure compliance with global data protection regulations (e.g., GDPR, Schrems II).

## DATA PROTECTION IMPACT ASSESSMENTS (DPIA)

- **Objective:** Assess and mitigate privacy risks arising from new projects or technologies.

### WHAT WE DO:

- Conduct Data Protection Impact Assessments (DPIAs) to evaluate the privacy impact of data processing activities.
- Identify and mitigate risks to ensure legal compliance and protect individual privacy.
- Provide documentation and recommendations for ongoing monitoring.



## CONSENT MANAGEMENT

- **Objective:** Ensure effective tracking and management of user consent for data collection and processing.

### WHAT WE DO:

- Implement consent management platforms to obtain, record, and manage user consent.
- Enable users to easily withdraw consent or update preferences.
- Regularly audit consent practices to ensure legal compliance.

## WHY CHOOSE ACR SOLUTIONS?

1. **Expertise:** Our team of certified professionals has extensive experience in data protection and privacy compliance.
2. **Comprehensive Solutions:** We address all aspects of data protection, from policy creation to breach response.
3. **Tailored Services:** We customize our solutions to meet the unique needs of your business and industry.
4. **Proven Track Record:** Trusted by clients across industries, we deliver measurable results.
5. **24/7 Support:** Our dedicated team provides round-the-clock assistance to handle any data security challenges.

# INDUSTRIES WE SERVE

- Healthcare
- Financial Services
- Retail & E-Commerce
- Manufacturing
- Education
- Government

By partnering with ACR Solutions, you gain a trusted ally in navigating the complexities of data protection and privacy compliance. Together, we'll help your business stay secure, compliant, and competitive in today's data-driven world.

## GET IN TOUCH

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